



OTSEGO DISTRICT PUBLIC LIBRARY

401 Dix Street • Otsego, MI 49078 • (269)694-9690 • www.otsego.library.org

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Otsego District Public Library Request for Reconsideration of Material Form

The Otsego District Library Board trustees have established a materials selection policy and a procedure for gathering input about particular items in the collection. Completion of this form is the first step in that procedure. If you wish to request reconsideration of a resource, please return the completed form to the Library Director. The Otsego District Library subscribes to the Library Bill of Rights as adopted by the American Library Association June 27, 1967, and its subsequent amendments. This document reads, in part:

Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

We realize that everyone's tastes are different, and materials are selected to meet patron needs and reflect a variety of viewpoints and opinions. To submit your request, completely fill out this form and submit it to the Library Director.

Your contact information:

Name _____

Address _____ City _____

State/Zip _____ Phone _____

Email _____

Are you a resident library cardholder at the Otsego District Library? YES NO

Do you represent yourself or an organization? SELF ORGANIZATION

If an organization, Name of Organization: _____

1. Type of Resource on which you are commenting:

Book (e-book) Movie Magazine Audio Recording Game

Digital Resource Newspaper Other - Please specify _____

Title _____

Author/Producer _____ Publication Date _____

CONTINUE ON REVERSE

2. Have you read the Otsego District Library's Material Selection Policy? YES NO

The Material Selection Policy can be found at: <https://otsego.library.org/about/policies/material-selection-and-gifts-policy/>

IF ANSWER IS NO, PLEASE READ THE LIBRARY'S MATERIAL SELECTION POLICY BEFORE CONTINUING/SUBMITTING THIS FORM

3. Was the item checked out to yourself or another family member or individual? SELF FAMILY MEMBER

4. What brought this resource to your attention? What prompted you to use this item?

5. Have you personally examined the entire resource completely? YES NO

6. What concerns you about the resource? Please be specific and cite page numbers if necessary.

7. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic?

8. What do you believe is the theme and/or major content of this material?

9. What do you think might be the result of reading/viewing/using this resource? YES NO

10. Have you read any published reviews of this item? YES NO
If so, what reviews? Has the material won any awards?

11. Do you think that this material would have value to any other members of society? YES NO
If so, who? If not, why not?

12. Is there anything good about this material? If so what?

13. What action are you requesting the library consider? What would you like the library to do with this resource?

Signature of person submitting the form.

Date

The Otsego District Library appreciates your interest in our collection. The Library Director will contact you via the contact information listed above to further discuss your request if necessary.